



JASPAL KAUR PUBLIC SCHOOL

'B' PASCHIMI, SHALIMAR BAGH, DELHI - 88

PHONE: 27470022 / 27470055 : Website : www.jkps.org

PRE-SCHOOL (NURSERY) ADMISSION : 2022-23

GENERAL INSTRUCTIONS : AS PER DOE GUIDELINES

1. REGISTRATION

- Registration Forms for admission in Pre-School (Nursery) will be available on school's website from **Wednesday, December 15, 2021 to Friday, January 21, 2022**.
- Kindly note that the registration can be done available **ONLINE** through school's website www.jkps.org

2. AVAILABILITY OF SEATS:

- | | |
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| a) Total No. of Seats | : 160 |
| b) No. of Seats under General Category | : 120 (75%) |
| c) No. of Seats under Staff Quota | : 8 (5%) |
| d) No. of Seats under Management Quota | : 32 (20%) |

3. AGE CRITERIA

The age limit for the children to be admitted to Pre-School as on 31.03.2022 is between 3-4 years. Children born between April 1, 2018 and March 31, 2019.

4. ADMISSION CRITERIA POINT WISE

SL NO.	DETAILS	POINTS
1.	DISTANCE	55
	0-6 Km.	
	06-08 Km.	
	08 and Km. above.	
2.	SIKH COMMUNITY	15
3.	SIBLING (For real brother / sister currently studying in JKPS)	15
4.	SCHOOL ALUMNI (For father/mother/both)	15

5. ADMISSION SCHEDULE

Particulars	Date	Time
Availability and submission of duly completed ONLINE registration forms through online payment of Rs. 25/-	Wednesday, 15/12/2021 to Friday, 21/01/2022	The link will close at mid night of Friday, Jan 07, 2022
Availability and submission duly completed OFFLINE registration forms on payment of Rs. 25/- (Only on School working days)	Wednesday, 15/12/2021 to Friday, 21/01/2022	09.00 a.m.-3.00 p.m.
Uploading details of children who apply for admission under open seats.	Monday, 24/01/2022	02.00 p.m.
Uploading marks (as per point system) given to each of the children who applied for admission under open seats	Friday, 28/01/2022	02.00 p.m.
Resolution of queries of parents, if any regarding allotment of points to their ward.	Friday, 28/01/2022 to Monday, 31/01/2022	08.30 a.m.-11.30 a.m.
Draw of lots for General category (if needed)	Tuesday, 01/02/2022	02.00 p.m.
Display of First List of selected candidates for General category (including waiting list)	Saturday, 04/02/2022	02.00 p.m.

Resolution of queries of parents, if any regarding allotment of points to their ward in the First List.	Saturday, 05/02/2022 to Saturday, 12/02/2022	08.30 a.m.-11.30 a.m.
Display of Second List (if any)	Thursday, 21/02/2022	02.00 p.m.
Resolution of queries of parents, if any regarding allotment of points to their ward in the Second List.	Wednesday, 22/02/2022 to Tuesday, 28/02/2022	08.30 a.m. to 11.30 a.m.
Subsequent list of admission, if any	Tuesday, 15/03/2022	2.00 p.m.
Admission formalities (On School working days)	Saturday, 05/02/2022 to Thursday, 31/03/2022	09.00 a.m.-12.00 Noon only
Closure of admission process	Thursday, 31/03/2022	2.00 p.m.

6. ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION FOR THE GRANT OF ADMISSION:

REGISTRATION SLIP ALONG WITH:

A. Birth Certificate of the Child

B. Aadhar Card of the Child

C. Proof of Residence –

- Ration Card issued in the name of parents (Mother/Father having name of the child)
- Domicile Certificate of child or of his/her parents.
- Voter I-Card (EPIC) of any of the parents.
- Electricity bill/MTNL telephone bill/Water bill/Passport in the name of any of the parents or child.
- Aadhar Card/UID Card issued in the name of any of the parents.

D. Proof of Sibling – Report Card/I-Card of the child studying in JKPS.

E. Proof of Alumni – X / XII CBSE Certificate

F. Proof of being from Sikh community - Certificate issued for the child by Delhi Sikh Gurdwara Management Committee, Gurdwara Rakab Ganj Sahib, New Delhi only.

PLEASE NOTE THAT:

- 1) Registration Form found incomplete in any respect shall be rejected without any intimation. Registration of your child does not guarantee any right/claim for selection for grant of admission.
- 2) No UNDER-TAKING regarding the documents mentioned above shall be accepted at the time of verification of documents.
- 3) Any earlier request application submitted to the school for admission purpose in any class stands void.
- 4) **Attach the self-attested photocopies of the listed documents in PDF format along with the registration form at the time of online submission.**
- 5) Bring original documents, three passport size photographs of the candidate and a joint photograph of the candidate with both the parents (5X6 c.m.) at the time of verification of documents.
- 6) Any discrepancy, if noted, in the promulgated **LIST** (First / Second) to be brought to the notice of the Principal in email principal@jkps.org within 48 hours (during school hours) of its publication, failing which no representation shall be entertained thereafter.
- 7) **SCHOOL BUS FACILITY IS NOT AVAILABLE FOR THE STUDENTS.**
- 8) For allocation of points the school's decision will be final & binding.

(Parent's are required to bring all documents in original for verification)