



JASPAL KAUR PUBLIC SCHOOL
'B' PASCHIMI. SHALIMAR BAGH, DELHI - 88
PHONE: 27470022 / 27470055 : Website : www.jkps.org

INSTRUCTIONS FOR ADMISSION TO PRE-SCHOOL (NURSERY) : 2018-19

1. Please read the depicted below instructions/information carefully before filling up the form.
2. Please retain the ACKNOWLEDGEMENT issued against the receipt of Registration Form for future reference.
3. **AVAILABILITY OF SEATS:**
 - a) Total no. of seats : 184
 - b) No. of seats under General Category : 138 (75%)
 - c) No. of seats under Staff quota : 9 (5%)
 - d) No. of seats under Management quota : 37 (20%)
4. **AGE:** 3 years and above on 31.03.2018. Candidates born before 01st April 2015.
5. **ADMISSION SCHEDULE**

Particulars	Date	Time
Distribution/Submission of Registration forms (Only on School working days)	27/12/2017 to 17/01/2018	08.30 a.m.-11.30 a.m.
Last date of acceptance of filled up forms	17/01/2018	01.00 p.m.
Uploading details of children who apply for admission under open seats.	01/02/2018	02.00 p.m.
Uploading marks (as per point system) given to each of the children who applied for admission under open seats	08/02/2018	02.00 p.m.
Display of First List of selected candidates for General category (including waiting list)	15/02/2018	02.00 p.m.
Resolution of queries of parents, if any regarding allotment of points to their ward in the First List.	16/02/2018 to 20/02/2018	08.30 a.m.-11.30 a.m.
Draw of lots for General category (if needed)	21/02/2018	02.00 p.m.
Display of Second List (if any)	28/02/2017	02.00 p.m.
Resolution of queries of parents, if any regarding allotment of points to their ward in the Second List.	01/03/2018 to 07/03/2018	08.30 a.m. to 11.30 a.m.
Subsequent list of admission, if any	15/03/2018	2.00 p.m.
Admission formalities (On School working days)	16/02/2018 to 31/03/2018	09.00 a.m.-12.00 Noon only
Closure of admission process	31/03/2018	2.00 p.m.

6. **CRITERIA / PARAMETERS (GENERAL CATEGORY)**

SL NO.	DETAILS	POINTS	
1.	DISTANCE	50	
	0-5 Km.		50
	05-07 Km.		40
	07 and above.		20
2.	SIKH COMMUNITY	20	
3.	SIBLING (For real brother / sister currently studying in JKPS)	15	
4.	SCHOOL ALUMNI (For father/mother/both)	15	

7. ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION FOR THE GRANT OF ADMISSION:

FOR GENERAL CATEGORY/MINORITY CATEGORY

REGISTRATION SLIP ALONG WITH :

- A. Birth Certificate of the Child.**
- B. Aadhar Card of the Child.**
- C. Proof of Residence** –Ration Card/Smart Card issued in the name of parents (Mother/Father having name of child)/ Aadhar Card /Voter I-card /Domicile Certificate/Electricity bill/Water bill/ MTNL bill/Passport in the name of any of the parents.
- D. Proof of Sibling** – Identity Card and Report Card of the child studying in JKPS.
- E. Proof of Alumni** – X / XII CBSE Certificate along with JXSA Regn Card.
- F. Proof of being from Sikh community** - Certificate issued for the child, by Delhi Sikh Gurdwara Management Committee, Gurdwara Rakab Ganj Sahib, New Delhi only.

Please note that:

1. Registration Form found incomplete in any respect shall be rejected without any intimation.
2. No UNDER-TAKING regarding the documents mentioned above shall be accepted at the time of verification of documents.
3. Earlier request application submitted to the school for admission purpose in any class stand void.
4. Distance calculation is considered only by the Main Road having its starting point from Gate No. 1 of the school.
5. **Attach the photocopies of the listed documents along with the registration form at the time of its submission.**
6. Bring two passport size photographs of the candidate and a joint photograph of the candidate with both the parents (5X6 cm.) at the time of verification of documents
7. Any discrepancy if noted in the **LIST** published (First /Second / Third) to be brought to the notice of the Principal in writing within 48 hrs (during school working hours) of its publication, failing which no representation shall be entertained thereafter.
8. All documents submitted must be self-attested, with date, by the parents.
9. **TRANSPORT FACILITY IS NOT AVAILABLE.**
10. For allocation of points the school's decision will be final & binding.