



JASPAL KAUR PUBLIC SCHOOL

'B' PASCHIMI. SHALIMAR BAGH, DELHI - 88

PHONE: 27470022 / 27470055 : Website : www.jkps.org

PRE-SCHOOL (NURSERY) ADMISSION : 2023-24

GENERAL INSTRUCTIONS : AS PER DOE GUIDELINES

1. REGISTRATION

- Registration Forms for admission in Pre-School (Nursery) will be available on school's website from **Thursday, December 01, 2022 to Friday, December 23, 2022.**
- Kindly note that the registration can be done **ONLINE** through school's website www.jkps.org

2. AVAILABILITY OF SEATS:

- a) Total No. of Seats : 160
b) No. of Seats under General Category : 120 (75%)
c) No. of Seats under Staff Quota : 8 (5%)
d) No. of Seats under Management Quota : 32 (20%)

3. AGE CRITERIA

The age limit for the children to be admitted to Pre-School as on 31.03.2023 is between 3-4 years. Children born between April 1, 2019 and March 31, 2020.

4. ADMISSION CRITERIA POINT WISE

SL NO.	DETAILS	POINTS	
1.	DISTANCE	55	
	0-6 Km.		55
	06-08 Km.		45
	08 and Km. above.		25
2.	SIKH COMMUNITY	15	
3.	SIBLING (For real brother / sister currently studying in JKPS)	15	
4.	SCHOOL ALUMNI (For father/mother/both)	15	

5. ADMISSION SCHEDULE

SN.	Particulars	Date	Time
1	Availability and submission of duly completed ONLINE registration forms through online payment of Rs. 25/-	Thursday, 01/12/2022 to Friday, 23/12/2022	The link will close at mid night of Friday, 23/12/ 2022
2	Availability and submission of duly completed OFFLINE registration forms on payment of Rs. 25/- (Only on School working days) Forms will be available at the school reception, Entry from Gate No. 1		08:30 a.m.-1.00 p.m.
3	Uploading details of children who apply for admission under open seats on School Website and Display Boards.	Friday, 06/01/2023	2.30 p.m.
4	Uploading marks (as per point system) given to each of the children who applied for admission under open seats on School Website and Display Boards.	Friday, 13/01/2023	2.30 p.m.
5	Uploading of the list of eligible applicants for draw of lots (if any) on School Website and Display Boards.	Friday, 13/01/2023	2.30 p.m.
6	Resolution of queries of parents, if any regarding allotment of points to their ward.	Monday, 16/01/2023 & Tuesday, 17/01/2023	9:00 a.m. - 2:00 p.m.
7	Draw of lots for General category (if needed)	Wednesday, 18/01/2023	02.30 p.m.

8	Display of First List of selected candidates for General category (including waiting list)	Friday, 20/01/2023	09.00 a.m.
9	Resolution of queries of parents, if any regarding allotment of points to their ward in the First List.	Saturday, 21/01/2023 to Monday, 30/01/2023	08.30 a.m.-11.30 a.m.
10	Display of Second List (if any)	Monday 06/02/2023	09:00 a.m
11	Resolution of queries of parents, if any regarding allotment of points to their ward in the Second List.	Wednesday, 08/02/2023 to Tuesday, 14/02/2023	08.30 a.m. to 11.30 a.m.
12	Subsequent list of admission, if any	Wednesday 01/03/2023	2.30 p.m.
13	Admission formalities (On School working days)	Friday, 20/01/2023 to Friday, 17/03/2023	10:00 a.m. to 2:00 p.m.
14	Closure of admission process	Friday, 17/03/2023	3: 30 Op.m.

6. ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION FOR THE GRANT OF ADMISSION:

REGISTRATION SLIP ALONG WITH:

A. Birth Certificate of the Child

B. Aadhar Card of the Child

C. Proof of Residence –

- Ration Card/ Smart Card issued in the name of parents (Mother/Father having name of the child)
- Domicile Certificate of child or of his/her parents.
- Voter I-Card (EPIC) of any of the parents.
- Electricity bill/MTNL telephone bill/Water bill/Passport in the name of any of the parents or child.
- Aadhar Card/UID Card issued in the name of any of the parents.

D. Proof of Sibling – Report Card/I-Card of the child studying in JKPS.

E. Proof of Alumni – X / XII CBSE Certificate

F. Proof of being from Sikh community - Certificate issued for the child by Delhi Sikh Gurdwara Management Committee, Gurdwara Rakab Ganj Sahib, New Delhi only.

PLEASE NOTE THAT:

- 1) Registration Form found incomplete in any respect shall be rejected without any intimation. Registration of your child does not guarantee any right/claim for selection for grant of admission.
- 2) No UNDER-TAKING regarding the documents mentioned above shall be accepted at the time of verification of documents.
- 3) Any earlier request application submitted to the school for admission purpose in any class stands void.
- 4) **Attach the self-attested photocopies of the listed documents in PDF format along with the registration form at the time of online submission.**
- 5) Bring original documents, three passport size photographs of the candidate and a joint photograph of the candidate with both the parents (5X6 c.m.) at the time of verification of documents.
- 6) Any discrepancy, if noted, in the promulgated **LIST** (First / Second) to be brought to the notice of the Principal through an email at principal@jkps.org within 48 hours (during school hours) of its publication, failing which no representation shall be entertained thereafter.
- 7) **SCHOOL BUS FACILITY IS NOT AVAILABLE FOR THE STUDENTS.**
- 8) For allocation of points the school's decision will be final & binding.

(Parent's are required to bring all documents in original for verification)